



Arnold Schwarzenegger  
Governor

October 28, 2010  
22:430:txl:1327

Mr. Terry Coltra, Executive Director  
Northern California Indian Development Council  
241 F Street  
Eureka, CA 95501

Dear Mr. Coltra:

AMERICAN RECOVERY AND REINVESTMENT ACT  
25-PERCENT PROJECT REVIEW  
FINAL MONITORING REPORT  
PROGRAM YEAR 2010-11

This is to inform you of the results of our review for Program Year (PY) 2010-11 of the Northern California Indian Development Council's (NCIDC) administration of its Workforce Investment Act (WIA) and American Recovery and Reinvestment Act of 2009 (ARRA) American Indian Rapid Response Project (AIRRP), Subgrant Number K077369. Mr. Tom Liu conducted this review on September 27, 2010. For the program operations portion of the review, we focused primarily on the areas of program administration, participant eligibility, WIA and ARRA activities, monitoring, if applicable, and management information system/reporting. For the financial management portion of the review, we focused primarily on the areas of accounting systems, expenditures, allowable costs, cost allocation, reporting, cost pools, indirect costs, cash management, internal controls, program and interest income, single audit, if applicable, and property management. For the procurement portion of the review, we focused on procurement competition, cost and price analyses, and contract provisions.

We conducted our review under the authority of Sections 667.400(c) and 667.410(b) (1)(2)(3) of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by NCIDC with applicable federal and state laws, regulations, policies, and directives related to the WIA and ARRA grant regarding program operations, financial management and procurement.

We collected the information for this report through interviews with NCIDC representatives and includes a review of documentation retained by NCIDC for a sample of expenditures and procurements.

### **BACKGROUND**

The NCIDC was awarded \$186,454 to operate a WIA/ARRA AIRRP from July 1, 2009 through June 30, 2011. For the period ending August 2010, NCIDC reported that it spent \$163,129.13.

### **PROGRAM REVIEW RESULTS**

We conclude that, overall, NCIDC is meeting applicable WIA and ARRA requirements concerning grant program administration.

### **FINANCIAL MANAGEMENT REVIEW RESULTS**

We conclude that, overall, NCIDC is meeting applicable WIA and ARRA requirements concerning financial management.

### **PROCUREMENT REVIEW RESULTS**

We conclude that, overall, NCIDC is meeting applicable WIA and ARRA requirements concerning procurement.

We are issuing this report as the final report because this report contains no findings or concerns.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. As you know, it is NCIDC's responsibility to ensure that its systems, programs, and related activities comply with the WIA and ARRA-related federal regulations, and applicable state directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain NCIDC's responsibility.

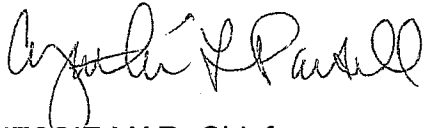
Mr. Terry Coltra

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Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Ms. Cynthia Parsell at (916) 654-1292.

Sincerely,



for JESSIE MAR, Chief  
Compliance Monitoring Section  
Compliance Review Office

cc: Richard Myers, NCIDC Chairperson  
David Davis, MIC 50  
Kimberlee Meyer, MIC 50